

## RECOMMENDATION LETTER

(Submitted by the Principal / HOI from which the registration is done)

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To,

The Secretary,

Assam State School Education Board, Division-II, Bamunimaidam, Guwahati-21

Subject -Prayer for correction in the Registration Certificate.

Sir,

Referring to the subject cited above I would like to request you to kindly correct the Registration data of the below mentioned student.

<b>NAME OF THE STUDENT</b>		
<b>REGISTRATION NUMBER /SESSION</b>		
<b>INSTITUTION NAME &amp; CODE</b>		
<b>FOR STREAM CORRECTION</b>	<b>PREVIOUS STREAM</b>	<b>STREAM TO BE CORRECTED AS</b>
<b>FOR SUBJECT CORRECTION</b>	SUBJECT(S) AS PER REGISTRATION CERTIFICATE	SUBJECT(S) TO BE CORRECTED IN THE REGISTRATION CERTIFICATE
<b>FOR PHOTO CORRECTION</b>	<div style="border: 1px solid black; padding: 5px; width: fit-content; margin: auto;">PASTE THE CORRECT PHOTOGRAPH HERE</div> <div style="text-align: center; font-size: small;">NB. PHOTO MUST BE DULLY ATTESTED BY THE PRINCIPAL WITH SEAL</div>	<p>Put the Correct Signature in the box below</p> <div style="border: 1px solid black; height: 30px; width: 150px; margin: auto;"></div>
<i>FOR MEDIUM CORRECTION (Please mention the medium to be corrected as)</i>		
<i>FOR GENDER CORRECTION (Please mention the Gender to be corrected as)</i>		

**Declaration by the Principal:**

I do hereby declare that the student above is attending class in IIS First Year in the stream and subject(s) to be corrected as above. Further, I do hereby declare that the data furnished above are true and correct as based on the record as available in the institution.

**PLACE:**

**DATE:**

**SEAL & SIGNATURE OF THE PRINCIPAL /HOI**  
(Institution through which the registration is done.)